

What you should bear in mind when changing from primary to secondary school (grade 5)

27.10.2022	Event "Where to go after primary school?"
11/12 -2022	Information evenings and open days at the secondary schools
bis 01-2023	
	TIP: You can also find the dates on the Internet at www.bildung-in-bielefeld.de
	(> Bielefeld schools introduce themselves / school profiles [Bielefelder Schulen
10.01.000	stellen sich vor / Schulprofile]) or on the schools' homepages
16.01.2023	Issuing the half-yearly report cards at the primary schools
-	Issuing of enrolment forms for the municipal schools
20.01.2023	You will receive <u>one</u> enrolment form from your child's primary school. Please fill
	this in and take it with you to the enrolment at a municipal secondary school. If you wish to enrol your child at a private school , you will receive information
	on the enrolment procedure from the respective private school.
	Tips for choosing a secondary school:
	 Be aware of the transition recommendation of the primary school!
	Does the (pedagogical) concept of the school meet the needs of your child?
	 In your opinion, which school supports your child best?
	What impressions did you / your child gain at the open day?
	How do you get to school? Is the school easy and safe to reach for your
	child?
	Is the school a full-day or half-day school? (Supervision in the afternoon
	hours available?)
	Is the school a municipal or private school? If your shild would like to take part is notified language. (USL) The school a municipal or private school?
	If your child would like to take part in native language classes (HSU =
	herkunftssprachlicher Unterricht), please inform yourself about the possibilities of the respective secondary school.
06.02.2023	Enrolment period at the municipal secondary schools
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03.03.2023	Enrolment for the fifth grade of the school term 2023/24 should take place if
	possible on 08.02.2023 / 09.02.2023 in each case from 09.00 - 12.00 am and 04:00 -
	07:00 pm
	on 10.02.2023 / 13.02.2023 / 14.02.2023 in each case from 09.00 - 12.00 am.
	011 10.02.2025 / 15.02.2025 / 14.02.2025 iii each case nom 05.00 - 12.00 am.
	To comply with the current hygiene and distance rules, enrolments should
	be made after making an appointment, if possible.
	The enrolment dates for the private secondary schools are based on the
	municipal schools. Please consult the respective private school for the specific
	enrolment dates.



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Enrolment at the secondary school

Enrolment takes place in the school office / secretary's office of the respective secondary school.

What do I need to bring with me to the enrolment?

- ✓ The filled in enrolment form (you will receive the enrolment form from your primary school).
- ✓ Your child's last half-year school report (grade 4) from primary school, including the transition recommendation for the type of school.
- ✓ The birth certificate of your child who is to be registered at the secondary school.
- ✓ If available: Proof of your child's swimming ability (e.g. proof of the swimming badge "Seepferdchen")
- ✓ The vaccination book / vaccination certificate as proof of measles protection.
- ✓ If your child would like to take part in native language classes (HSU = herkunftssprachlicher Unterricht), the registration on the HSU should take place with the enrolment.

As from **06.03.2023**

The **decision** as to whether your child has been accepted at the secondary school will be made as soon as possible after the end of the registration period.

You will receive written information from the secondary school.

If your child is **not accepted** at the school you have chosen (e.g. because there are not enough available places at the school), you will receive a **rejection letter** and the original **enrolment form** from this school. With the rejection letter and the enrolment form, you can enrol your child at another secondary school.

You can consult on the website of the City of Bielefeld (→ www.bielefeld.de) to find out which secondary schools in Bielefeld still have places available.

Pupils travel expenses / SchülerTicket Westfalen

As of 01.02.2023 (2nd school term), the *SchülerCard / Schulwegticket* for pupils of municipal schools will be replaced by the *SchülerTicket Westfalen*. The new *SchülerTicket Westfalen* can <u>only be applied for via the school</u> with a fully completed order form.

It is valid as a monthly ticket for <u>all</u> local public transport in Westphalia, <u>unlimited</u>, <u>around the clock</u> and for one school year. Eligible pupils receive the *SchülerTicket Westfalen* on payment of a monthly contribution of €12 (€6 for one sibling and €0 for additional siblings).

Holders of a currently valid Bielefeld Pass / SGB-II-Bescheide / SGB-XII-Bescheide [notice letter for unemployment benefits according to the Social Security Code] or a notice letter for asylum seekers with entitlement to school transport costs receive the SchülerTicket Westfalen free of charge. (Unfortunately, the education card is not sufficient as proof).

For all those who have no entitlement to school travel costs and therefore no entitlement to a subsidy, the *SchülerTicket Westfalen* costs between €30 - €36 per month as a self-payer (the monthly price is currently (as of 27.10.2022) not yet



Checklist / Tips / Dates "Where to go after primary school?

	fixed). The fully completed order form/application must be submitted to the transport provider after confirmation by the school.
	TIP: Further information can also be found in the leaflet 'Schülerfahrkosten' (available in the school office of the schools or in the local education authority) or on the internet at www.bielefeld.de (keywords: Bildung / Rund ums Thema Schule / Schülerfahrkosten) as from December 2022.
08.08.2023	1st day of school for the 5th classes in 2023 Congratulations! Your child is starting a new phase of life! We wish them much success and joy with learning!

www.bildung-in-bielefeld.de