

**What you should bear in mind when changing from primary to secondary school (grade 5)**

<b>27.10.2022</b>	Event "Where to go after primary school?"
<b>11/12 -2022 bis 01-2023</b>	<p><b>Information evenings and open days at the secondary schools</b></p> <p><b>TIP:</b> You can also find the dates on the Internet at <a href="http://www.bildung-in-bielefeld.de">www.bildung-in-bielefeld.de</a> (→ Bielefeld schools introduce themselves / school profiles [Bielefelder Schulen stellen sich vor / Schulprofile]) or on the schools' homepages</p>
<b>16.01.2023 - 20.01.2023</b>	<p><b>Issuing the half-yearly report cards at the primary schools</b></p> <p><b>Issuing of enrolment forms</b> for the municipal schools You will receive <b>one</b> enrolment form from your child's primary school. Please fill this in and take it with you to the enrolment at a municipal secondary school. If you wish to enrol your child at a <b>private school</b>, you will receive information on the enrolment procedure from the respective private school.</p> <p><b>Tips for choosing a secondary school:</b></p> <ul style="list-style-type: none"> <li>• Be aware of the transition recommendation of the primary school!</li> <li>• Does the (pedagogical) concept of the school meet the needs of your child?</li> <li>• In your opinion, which school supports your child best?</li> <li>• What impressions did you / your child gain at the open day?</li> <li>• How do you get to school? Is the school easy and safe to reach for your child?</li> <li>• Is the school a full-day or half-day school? (Supervision in the afternoon hours available?)</li> <li>• Is the school a municipal or private school?</li> <li>• If your child would like to take part in native language classes (HSU = herkunftssprachlicher Unterricht), please inform yourself about the possibilities of the respective secondary school.</li> </ul>
<b>06.02.2023 - 03.03.2023</b>	<p><b>Enrolment period at the municipal secondary schools</b></p> <p>Enrolment for the fifth grade of the school term 2023/24 should take place if possible on 08.02.2023 / 09.02.2023 in each case from 09.00 - 12.00 am and 04:00 – 07:00 pm on 10.02.2023 / 13.02.2023 / 14.02.2023 in each case from 09.00 - 12.00 am.</p> <p><b>To comply with the current hygiene and distance rules, enrolments should be made after making an appointment, if possible.</b></p> <p><b>The enrolment dates for the private secondary schools</b> are based on the municipal schools. Please consult the respective private school for the specific enrolment dates.</p>

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	<p><b>Enrolment at the secondary school</b></p> <p>Enrolment takes place in the school office / secretary's office of the respective secondary school.</p> <p><b>What do I need to bring with me to the enrolment?</b></p> <ul style="list-style-type: none"> <li>✓ The filled in enrolment form (you will receive the enrolment form from your primary school).</li> <li>✓ Your child's last half-year school report (grade 4) from primary school, including the transition recommendation for the type of school.</li> <li>✓ The birth certificate of your child who is to be registered at the secondary school.</li> <li>✓ If available: Proof of your child's swimming ability (e.g. proof of the swimming badge "Seepferdchen")</li> <li>✓ The vaccination book / vaccination certificate as proof of measles protection.</li> <li>✓ If your child would like to take part in native language classes (HSU = herkunftssprachlicher Unterricht), the registration on the HSU should take place with the enrolment.</li> </ul>		
<p><b>As from 06.03.2023</b></p>	<table border="1"> <tr> <td data-bbox="387 976 794 1424"> <p>The <b>decision</b> as to whether your child has been accepted at the secondary school will be made as soon as possible after the end of the registration period.</p> <p>You will receive written information from the secondary school.</p> </td><td data-bbox="794 976 1473 1424"> <p>If your child is <b>not accepted</b> at the school you have chosen (e.g. because there are not enough available places at the school), you will receive a <b>rejection letter</b> and the original <b>enrolment form</b> from this school. With the rejection letter and the enrolment form, you can enrol your child at another secondary school.</p> <p>You can consult on the website of the City of Bielefeld (→ <a href="http://www.bielefeld.de">www.bielefeld.de</a>) to find out which secondary schools in Bielefeld still have places available.</p> </td></tr> </table>	<p>The <b>decision</b> as to whether your child has been accepted at the secondary school will be made as soon as possible after the end of the registration period.</p> <p>You will receive written information from the secondary school.</p>	<p>If your child is <b>not accepted</b> at the school you have chosen (e.g. because there are not enough available places at the school), you will receive a <b>rejection letter</b> and the original <b>enrolment form</b> from this school. With the rejection letter and the enrolment form, you can enrol your child at another secondary school.</p> <p>You can consult on the website of the City of Bielefeld (→ <a href="http://www.bielefeld.de">www.bielefeld.de</a>) to find out which secondary schools in Bielefeld still have places available.</p>
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	<p><b>Pupils travel expenses / SchülerTicket Westfalen</b></p> <p>As of 01.02.2023 (2nd school term), the <i>SchülerCard</i> / <i>Schulwegticket</i> for pupils of municipal schools will be replaced by the <b>SchülerTicket Westfalen</b>. The new <i>SchülerTicket Westfalen</i> can <u>only be applied for via the school</u> with a fully completed order form.</p> <p>It is valid as a monthly ticket for <u>all</u> local public transport in Westphalia, <u>unlimited, around the clock</u> and for one school year. Eligible pupils receive the <i>SchülerTicket Westfalen</i> on payment of a monthly contribution of €12 (€6 for one sibling and €0 for additional siblings).</p> <p>Holders of a currently valid Bielefeld Pass / SGB-II-Bescheide / SGB-XII-Bescheide [notice letter for unemployment benefits according to the Social Security Code] or a notice letter for asylum seekers with entitlement to school transport costs receive the SchülerTicket Westfalen free of charge. (Unfortunately, the education card is not sufficient as proof).</p> <p>For all those who have no entitlement to school travel costs and therefore no entitlement to a subsidy, the <i>SchülerTicket Westfalen</i> costs between €30 - €36 per month as a self-payer (the monthly price is currently (as of 27.10.2022) not yet</p>		

	<p>fixed). The fully completed order form/application must be submitted to the transport provider after confirmation by the school.</p> <p><b>TIP:</b> Further information can also be found in the <b>leaflet 'Schülerfahrkosten'</b> (available in the school office of the schools or in the local education authority) or on the internet at <a href="http://www.bielefeld.de">www.bielefeld.de</a> (keywords: Bildung / Rund ums Thema Schule / Schülerfahrkosten) as from December 2022.</p>
<b>07.08.2023</b>	<p><b>1st day of school for the 5th classes in 2023</b></p> <p><b>Congratulations! Your child is starting a new phase of life!</b></p> <p><b>We wish them much success and joy with learning!</b></p>

[www.bildung-in-bielefeld.de](http://www.bildung-in-bielefeld.de)